

## *WELCOME to the Hood!*

Please keep this paper on hand for reference...

Legacy Leasing , LLC  
4403 Rotterdam Dr  
Bloomington, IN 47401

812-947-1300  
www.campus-cribs.com  
Tysensmith85@gmail.com

### **TERRE HAUTE UTILITIES**

Electric	Duke	800-521-2232
Gas	Centerpoint	800-227-1376
Water	American Water	800-492-8373
Sewage & Trash	City of TH Wastewater	812-244-5500

MUST be transferred into your name upon move in!

### **RENT**

**DUE THE 1<sup>st</sup>** of every month. VENMO @TysenSmith85 or use your Appfolio resident portal. No cash. Rent paid on the 6<sup>th</sup> is automatically assessed a \$100.00 late fee.

### **MAINTENANCE**

Use your Appfolio resident portal or email us with your name, address, phone #, and problem. You are responsible for light bulbs, smoke detector batteries, pest control, clogs, and lock outs. We offer 24 hour emergency maintenance. Only these items are considered emergencies:

- \* Extreme water leak (burst pipe)
- \* No heat
- \* Door/window lock broken

### **MOVE IN INSPECTION**

Please complete the move in inspection form and return ASAP. This is kept on file and used at move out for deposit return.